

**Open Meeting – Pledge of Allegiance**

**1. Appointments**

**2. Auditor- R.S. Abrams**

**3. Official Newspaper**

- Smithtown News (Primary)
- Newsday (Secondary)

**4. Designation of Depositories:**

- TD Bank
- NY Class
- Dime Bank
- FNBLI Bank/Connect One Bank
- Flushing Bank
- Greene County Bank

**5. Procedures for Calling Special Meetings**

- Method of giving notice to members of the Board of Trustees (e-mail, phones, fax)
- Method of giving notice to news media (e-mail, fax)
- Method of giving notice to public – posting on Village Bulletin Board and Village Web-Site

**6. Resolution Authorizing Execution of a Bond**

- Laura Winkeler, Deputy Village Clerk/Court Clerk (Collects Miscellaneous Receipts and Court Fines)
- Susan Cimino McGarrigal, Clerical Assistant (Collects Village Taxes)
- Patricia Mulderig, Village Clerk-Treasurer/ Administrator (Deposits Taxes and Other Receipts)
- Joseph Arico, Building Inspector & Code Enforcement Officer (Collects Building Fees)
- Brian Heinrichs, Deputy Building Inspector (Collects Building Fees)
- Barbara Trampel-Zulawski, Building Department Clerk (Collects Building Fees)
- Herta Walsh, Planning and ARB Secretary (Collects Planning Board and Subdivision Fees)
- Steven Debus, Superintendent of Highways (Collects Road Opening Permit Fees)
- Susan Cimino-McGarrigal (Collects ZBA Fees)

**7. Dates of BOT, ARB, JCMC and PB 2025/2026 Meetings**

**8. Procurement Policy**

**9. Investment Policy**

**10. Advance Approval of Claims**

- Public Utility Services (Telephone, Cable, Electricity, Gasoline for PD, FD, Highway, Water, Fuel Oil)
- Professional Organizations LIVCTA, NYCOM, NYS GFOA and SCVOA
- Postage
- Insurance for Health and Dental
- NYS Comptroller for Justice Court Fines
- Morpho Trust USA Inc. Identogo, Idemia (Finger Printing)
- NYS Insurance Fund- Worker's Compensation
- Suffolk County Water Authority Hydrants

**11. Mileage Allowance – IRS Mileage Rate**

**12. Attendance at Schools and Conferences – NYCOM, SCVOA, NYSGFOA, LIVCTA**

**13. Check Signing – Dual Signature over \$5,000.00**

**14. Retainer Agreements**

- Bond, Schoeneck & King PLLC
- Daniel Falasco

**15. Sexual Harassment Policy Female/Male Intake Persons**

**16. Harassment & Discrimination Policy**

**17. Travel & Entertainment Policy**

**18. Length of Service Award Program**

- Actuary -Sentinel Benefits & Financial Group
- Trustee Dime Financial/LPL Financial

**19. Digital Network Technology Website Agreement**

**20. CR Net Managed Service Agreement**

**20. Computer Use Policy**

**21. Code Supplements**

**22. Suffolk County Police Rules & Procedures**

**23. Nissequogue Fire Department Non-Resident Members**

**24. Approval of Batch/Abstract**

**25. Old/New Business**

**26. Executive Session**

**27. Adjourn**